

Approved 07/11/12

**Southside Virginia Training Center-Local Human Rights Committee  
Minutes  
June 13, 2012 – 1:00 P.M.  
Building 1, Conference Room B**

**Attendance:** Bobby Tuck, Jean Grim, James Hume, Louis Cei,  
Eddie Martin, Carol Gittman, Ramakrishnan Shenoy

**Absent:** James Pulliam, Rosezelia Roy,

**Others:** Carrie Flowers, Human Rights Advocate, Beverly Garnes, Regional Advocate, VI, Michael Curseen, Regional Advocate, IV, Margaret Miller, SVTC Facility Liaison, William Hawkins, Facility Director, Christina Vernon, Risk Manager, Pearl Bowlin, Abuse Investigator, Zachary Devore, VOPA Representative

<b>TOPIC/AGENDA</b>	<b>DISCUSSION/MOTIONS</b>	<b>RECOMMENDATION/ACTION</b>	<b>FOLLOW-UP</b>
<i>Call to Order:</i>	The meeting of the Local Human Rights Committee was called to order by Jean Grim Chairperson at 1:00 p.m. Mrs. Grim thanked everyone for coming and asked for a brief introduction from everyone present.		
<i>Minutes:</i>	A motion was made and properly seconded to approve the May 9, 2012 minutes. <b>The motion passed.</b>		
<i>Public Comments:</i>	Chairperson, Jean Grim announced the public comment period and invited individuals to come forward to address the committee. There being none, <b>“A motion was made and passed that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711 -A.15 for the protection of the privacy of individuals and their records in personal matters not related to public business”.</b>		
<i>Abuse Allegations:</i>	The committee received a report of two abuse allegations for SVTC SVTC. HDMC had no reports for this reporting period. The findings and disposition was discussed.		
<i>Unknown Incidents, Peer to Peer Reportable(serious) Incidents, and Deaths:</i>	In this reporting period four unknown injuries, five peer to peer and one reportable injury were reported for SVTC.		
<i>Complaints</i>	No complaints reported for this reporting period.		

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<b>Roll Call:</b>	<p><u>Return to Open Session</u></p> <p><b>Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.</b></p>	<p>Bobby Tuck - yes certified  Carol Gittman – yes certified  Jean Grim – yes certified  James Humes – yes certified  Eddie Martin – yes certified  Louis Cei – yes certified  Ramakrishnan Shenoy – yes certified</p>	
<b>Summary:</b>	<p><b>The following reports were heard and action taken.</b></p> <p><b><u>Abuse/Neglect Allegations, Unknown Injuries, Serious Incidents, Deaths and Peer on Peers for SVTC and HDMC</u></b></p> <p><b>A motion was made and properly seconded to accept the reports presented by the Facility Director. Motion was carried.</b></p>	<p>Report Accepted</p>	
<b>Old Business:</b>	<p>Community/Social Services – SVTC Admissions: Fiscal Year 2011-2012</p>		
<b>New Business:</b>	<ul style="list-style-type: none"> <li>• SVTC May 2012 Neuro-Psychiatric Clinic/Conference Schedule.</li> <li>• Election of Officers:  Chairman – Louis Cei  Vice Chairman – James Hume  Secretary – Carol Gittman</li> </ul>		
<b>Facility Update</b>	<p>The Facility provided the following:</p> <ul style="list-style-type: none"> <li>• Human Resources: <ol style="list-style-type: none"> <li>1) Retention plan is still awaiting approval.</li> <li>2) Experiencing significant vacancies in some areas.</li> </ol> </li> <li>• Downsizing/Closure Process: <ol style="list-style-type: none"> <li>1) Judge Gibney held hearing on June 8, 2012.  A brief summary was given by Bobby Tuck.</li> <li>2) SVTC’s Community Integration Project Team (CIPT) continues with transition process.</li> <li>3) Regular conferences with CO administration to discuss budget, turnover and discharge process.</li> <li>4) Four individuals without guardian received guardianship appointment through courts.</li> </ol> </li> </ul>		

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<i>Advocate's Update:</i>	<ul style="list-style-type: none"> <li>Carrie Flowers will provide advocacy for SVTC until position is filled.</li> </ul>		
<i>Adjournment:</i>	Having no further business to discuss, a motion was made and passed to adjourn. The next LHRC meeting will be held on Wednesday, July 11, 2012 in Building 1, Conference Room B.		

*Signature:* SVTC-LHRC Chairperson: \_\_\_\_\_

*Date:* \_\_\_\_\_

SVTC-LHRC Secretary: \_\_\_\_\_

*Date:* \_\_\_\_\_