

**Southside Virginia Training Center-Local Human Rights Committee  
Minutes  
May 9, 2012 – 1:00 P.M.  
Building 1, Conference Room B**

**Attendance:** Bobby Tuck, James Pulliam, Jean Grim, James Hume,  
Louis Cei, Eddie Martin,

**Absent:** Carol Gittman, Rosezelia Roy,  
Ramakrishnan Shenoy

**Others:** Beverly Garnes, Human Rights Advocate, Carrie Flowers, Human Rights Advocate, Margaret Miller, SVTC Facility Liaison, William Hawkins, Facility Director, Christina Vernon, Risk Manager, Pearl Bowlin, Abuse Investigator, Zachary Devore, VOPA Representative, Dr. Tu Nyugen, Medical Director

| TOPIC/AGENDA  | DISCUSSION/MOTIONS  | RECOMMENDATION/ACTION | FOLLOW-UP |
|---|---|-----------------------|-----------|
| <i>Call to Order:</i>   | The meeting of the Local Human Rights Committee was called to order by Jean Grim Chairperson at 1:00 p.m. Mrs. Grim thanked everyone for coming and asked for a brief introduction from everyone present.   |                       |           |
| <i>Minutes:</i>   | A motion was made and properly seconded to approve the April 11, 2012 minutes. <b>The motion passed.</b>  |                       |           |
| <i>Public Comments:</i>   | Chairperson, Jean Grim announced the public comment period and invited individuals to come forward to address the committee. There being none, <b>“A motion was made and passed that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711 -A.15 for the protection of the privacy of individuals and their records in personal matters not related to public business”.</b> |                       |           |
| <i>Abuse Allegations:</i>   | The committee received a report of two abuse allegations for SVTC of which one case involved a number of individuals. HDMC presented one allegations of abuse/neglect for this reporting period. The findings and disposition was discussed.  |                       |           |
| <i>Reportable (serious) Incidents, Unknown Injuries and Deaths:</i> | In this reporting period 46 unknown injuries were reported for SVTC.  |                       |           |
| <i>Peer on Peer</i>   | One peer to peer incident was reported for SVTC and two peer to peer incidents for HDMC with none turning into a 201 for this reporting period.   |                       |           |
| <i>Complaints</i>   | One formal complaint for SVTC was reported this reporting period.   |                       |           |

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| <b>Roll Call:</b>      | <p><u>Return to Open Session</u></p> <p><b>Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.</b></p>  | <p>Bobby Tuck - yes certified<br/> James Pulliam – yes certified<br/> Jean Grim – yes certified<br/> James Humes – yes certified<br/> Eddie Martin – yes certified<br/> Louis Cei – yes certified</p> |           |
| <b>Summary:</b>        | <p><b>The following reports were heard and action taken.</b></p> <p><b><u>Abuse/Neglect Allegations, Unknown Injuries, Serious Incidents, Deaths and Peer on Peers for SVTC and HDMC</u></b></p> <p><b>A motion was made and properly seconded to accept the reports presented by the Facility Director. Motion was carried.</b></p>  | <p>Report Accepted</p>  |           |
| <b>Policy Review:</b>  | <p>The following policy was presented for review and approval.</p> <p>Resident Affairs, Personal #26 – Use of Restraints</p> <p>Departmental Instruction 217 – Notification of Critical incidents</p>   | <p>Policies Accepted</p>  |           |
| <b>Old Business:</b>   | <p>Newsletter - Active Treatment News for SVTC</p> <p>Community/Social Services – SVTC Discharged Clients: Fiscal Year 2011-2012</p>  |   |           |
| <b>New Business:</b>   | <ul style="list-style-type: none"> <li>• SVTC May 2012 Seizure and Neuro-Psychiatric Clinic/Conference Schedule.</li> <li>• An invitation to the Regional Volunteer Recognition Reception was extended to the LHRC.</li> </ul>  |   |           |
| <b>Facility Update</b> | <p>The Facility provided the following:</p> <ul style="list-style-type: none"> <li>• Introduced the new Abuse Investigator, Pearl Bowlin</li> <li>• Human Resources: <ol style="list-style-type: none"> <li>1) Retention plan in Secretary’s office for approval.</li> <li>2) Experiencing significant vacancies in some areas.</li> </ol> </li> <li>• Downsizing/Closure Process: <ol style="list-style-type: none"> <li>1) Parent’s Organization is awaiting feedback from the Judge.</li> <li>2) SVTC’s Community Integration Project Team (CIPT)</li> </ol> </li> </ul> |   |           |

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|                           | <p>wishes to expand resources based on increased response by families and providers for transition planning.</p> <p>3) CIPT anticipates meeting the goal given by the Central Office (CO) of discharging 40 individuals by June 11, 2012. At this time SVTC has discharged 32.</p> <p>4) Director of START program will be providing information session on program to Support Coordinators, CIPT, Social Workers and Psychology staff. START is the Systemic, Therapeutic, Assessment, Respite, and Treatment model for crisis intervention and stabilization for individuals with ID and DD. START has been implemented in several states and localities and is being implemented in Virginia as part of settlement plan.</p> <ul style="list-style-type: none"> <li>An invitation was extended to the committee to attend the SVTC Employee Picnic, May 16, 2012 at Demers' Pavilion.</li> </ul> |                       |           |
| <i>Advocate's Update:</i> | <ul style="list-style-type: none"> <li>The Advocate wanted to ensure the LHRC members are aware of the new DI 217 which indicates Authorized Representative's (AR) must be notified of serious injuries/incidents within 24 hours.</li> <li>Beverly Garnes announced this was her last meeting as she has accepted a new position as Regional Advocate at Central Virginia Training Center (CVTC).</li> <li>Carrie Flowers will provide advocacy for SVTC until the position is filled.</li> </ul>  |                       |           |
| <i>Adjournment:</i>       | <p>Having no further business to discuss, a motion was made and passed to adjourn. The next LHRC meeting will be held on Wednesday, June 13, 2012 in Building 1, Conference Room B.</p>   |                       |           |

*Signature:* SVTC-LHRC Chairperson: \_\_\_\_\_  
SVTC-LHRC Secretary: \_\_\_\_\_

*Date:* \_\_\_\_\_  
*Date:* \_\_\_\_\_